

**LOUIS LATZER MEMORIAL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
MINUTES
APRIL 19, 2022**

The monthly meeting of the Latzer Library Board was called to order by Sharon Rinderer at 5:00 p.m.

Roll call showed the following members present:

Nancy Genteman
Susan Martz
Sharon Rinderer
Joshua Short
Joyce Zerban

Justin McLaughlin, Marshall Rinderer, Shaun Voegle, and Bill Wagner were absent.

Louis Latzer and William Piper, Associate Members
Angela Kim, Director

MARCH MINUTES: Josh Short moved to approve the minutes and Nancy Genteman seconded. All voted in favor. Motion carried.

PUBLIC FORUM: None.

MARCH TREASURER'S REPORT: Short presented the report. It was balanced. Sharon Rinderer pointed out a typographical error. Short will amend. Short motioned to approve the report and Susan Martz seconded. All voted in favor. Motion carried.

MARCH BILLS: Angela Kim presented the bills for payment. Roll was called. Genteman motioned to pay the bills and Joyce Zerban seconded the motion. All voted in favor. Motion carried.

LIBRARIAN'S REPORT: Kim met with the Byers' family regarding the memorial donation. They want some of the money to be used for Little Free Libraries on the square and in Grantfork. Kim asked the Highland Rotary for help building and maintaining the Little Free Libraries. The family also requested punch cards to keep track of books read during the Summer Reading Program. Winning readers will receive books provided by the fund. The family would also like to purchase books for the Children's Library.

The HACF pass-through account received a \$5,000.00 memorial donation from Herman and Margaret Lauer. The donation has no restrictions.

SIUE graduate students have started the digitization of all library records including microfiche. See **NEW BUSINESS.**

Kim continues to work with BestSignMonuments regarding the purchase of a digital outdoor sign. See **OLD BUSINESS**.

The Summer Reading Program is almost complete. The new portable PA system will be an asset to this summer's program.

Statement of Economic Interest is due for all board members by May 1, 2022. All present had completed the report.

The budget year ends Apr 30, 2022. Kim will collect the needed materials and complete the report for the Illinois State Library.

Painters will be patching several thermostat box areas where new sensors were installed.

Pyramid Electric replaced a broken emergency light. They also cleaned up cords for the childrens' computers and ordered a new timer for the exterior lights.

Kim will be out of town from May 8 -13. She will be available via email, text, or phone.

BOOK COMMITTEE: 17 books were donated.

OLD BUSINESS: The Byers' donation now totals \$35,000.00.

The board discussed the possibility of upgrading the LED sign we are considering for the outside of the library. Money from the special project fund may be used to fund the upgrade. Kim will follow up with the sign company and the board will discuss again in May.

NEW BUSINESS: The microfilm digitization process has begun. Short motioned to approve \$25,000.00 to cover costs and Zerban seconded. Roll was called. All voted yes. Motion passed.

OTHER BUSINESS: S. Rinderer pointed out that the elevator is over 20 years old and may need maintenance. The board discussed several options for funding a maintenance plan; however, nothing was decided. The topic will be discussed at a later meeting.

The possibility of a Farmer's Market, in conjunction with the city, on the library grounds in 2023 was discussed. The board members agreed that this is a good idea and to investigate further.

Jacob Rose, President of the Highland Historical Society, requested the use of the library's auditorium to house the restoration of a mural rescued from a local bank. The board members agreed to his request. The restoration will take approximately one year. Visitors will be able to view the restoration process from behind a plexiglass wall. Upon completion, the mural will be installed permanently in the library for public viewing.

ADJOURNMENT: Short motioned to adjourn the meeting and Genteman seconded the motion. All voted yes. Motion passed.

The next meeting will be May 17, 2022.